



## **CRITERIA FOR A ROOFING CONSULTANT TO BECOME AN OIRCA MEMBER**

A Roofing Consultant is an individual or a firm that performs evaluations of existing roofs, prepares construction documents, performs forensic inspections, monitors construction, serves as an expert witness, and provides other services as needed.

1. Each applicant must, at the time of application for membership, have engaged in operating a successful Roofing Consultant business in the Province of Ontario for a minimum of three (3) years.
2. The applicant must have at least one “Professional” The International Institute of Building Envelope Consultants (IIBEC) member on staff which will be verified with IIBEC.
3. Carry a minimum of \$2MM of errors & omissions (E&O) insurance.
4. The applicant must agree to specify OIRCA Active Membership when prequalifying roofing contractors or tendering roofing construction projects. The applicant will agree to specify the OIRCA Standard Form of Warranty. The applicant is expected to include OIRCA Active Membership and Warranty in their master roofing specification. The applicant will be required to sign a document to this effect.
5. Submit a formal application with a cheque in the amount of \$851.00 + HST payable to OIRCA. This fee will be deemed to be the applicant’s first year of dues and will be refunded should the application be denied.



**APPLICATION FOR ROOFING CONSULTANT MEMBERSHIP IN OIRCA**

COMPANY: \_\_\_\_\_  
(Please Print or Type)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ WEB: \_\_\_\_\_

PROFESSIONAL IIBEC MEMBERSHIP NUMBER: \_\_\_\_\_

REPRESENTED BY: \_\_\_\_\_  
(Name & Title)

YEAR THE COMPANY WAS INCORPORATED IN ONTARIO

\_\_\_\_\_

I hereby make application for Roofing Consultant Membership in the Ontario Industrial Roofing Contractors Association, and undertake the following:

To accept the rules and regulations of the Association as set forth in the Constitution and By-Laws.

To pay such membership fees and assessments as may from time to time be levied.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

***This application is to be accompanied by a cheque, payable to the OIRCA, in the amount of \$851.00 + HST covering the first year's membership dues.***

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(For the OIRCA Board of Directors)