CRITERIA: ROOFING MATERIAL MANUFACTURER, DISTRIBUTOR OR AGENT TO BECOME AN OIRCA ASSOCIATE MEMBER

1. Each applicant at the time of application for membership must

(a) be engaged in the operation of a roofing material manufacturing business or be a distributor of roofing materials, and have been such a manufacturer or distributor for the 18 month period immediately preceding the date of the applicant's application;

(b) be a manufacturer's agent, and have been such an agent for the 18-month period immediately preceding the date of the applicant's application;

(c) not involved in the application of either ICI or residential roofing products or systems; which shall be confirmed in writing by the applicant

(d) not selling their ICI or residential roofing products or systems directly to the building owner, and

(e) not involved with providing roofing consultant services.

Must have its place of business in the Province of Ontario (the "Premises") and permit the Corporation's representatives to visit and inspect the Premises.

2. Must submit a formal application with an EFT of cheque in the amount of $1,000.00 + HST payable to OIRCA, which will be termed an Application Fee. When accepted as a member of OIRCA, annual dues of $2,046.00 + HST will be assessed.

3. Must submit letters, addressed to the Ontario Industrial Roofing Contractors Association, from at least 3 companies attesting to the applicant's good character, business experience and reputation or the applicant can provide their most recent year's financial statement.

4. Agree to comply with both the OIRCA Competition Law Guidance and Guidelines Governing OIRCA Meetings by signing and submitting the OIRCA Undertaking to Comply.

5. After Associate Membership is approved by the OIRCA Board of Directors, a 24-month Probationary Period must be served before full OIRCA membership is attained.

Membership may be terminated during this Probationary Period if a written complaint, from an owner, architect, or roofing consultant corporation member, regarding material or marketing practices is deemed justifiable. Any reasonable inspection costs incurred as a result of the complaint will be borne by the applicant after full discussion between OIRCA and the applicant prior to the inspection.

6. Any applicant who has had their membership application denied and wishes to obtain further information as to the reasons for the denial may present their case to the OIRCA Membership Committee.

APPLICATION FOR ASSOCIATE MEMBERSHIP IN OIRCA

COMPANY: _____

ADDRESS: _____

_____

TELEPHONE:_____ E-MAIL: _____

WEBSITE ADDRESS: _____

REPRESENTED BY:_____
(Name & Title)

YEAR THE COMPANY WAS INCORPORATED IN ONTARIO: _____

I hereby make application for Associate Membership in the Ontario Industrial Roofing Contractors Association, and undertake the following:

To accept the rules and regulations of the Association as set forth in the Constitution and By-laws.

To pay such membership fees and assessments as may from time to time be levied.

If this application is accepted, by signing this form, I consent to receiving commercial electronic messages and other electronic communications from the OIRCA, including marketing and promotional materials, newsletters, event announcements, industry updates, and information relating to membership and Association activities. I understand that I may withdraw my consent at any time by following the unsubscribe instructions provided in such communications or by contacting the OIRCA.

SIGNATURE:_____DATE:_____

This application is to be accompanied by a cheque, payable to OIRCA, in the amount of $1,000.00 + HST covering the Application Fee.

ACCEPTED BY:

_____ _____
NAME SIGNATURE

Represented, and signed on behalf of the OIRCA Board of Directors, dated: _____

ONTARIO INDUSTRIAL ROOFING CONTRACTORS ASSOCIATION
190 Attwell Drive, Suite 350, Toronto, Ontario M9W 6H8 Tel: (416) 695-4114
web: www.ontarioroofing.com e-mail: oirca@ontarioroofing.com

APPLICANT - UNDERTAKING TO COMPLY

Reference is made to the Guidelines Governing OIRCA Meetings (the "**Guidelines**") and the preceding OIRCA Competition Law Guidance (the "**Guidance**").

For good and valuable consideration, the receipt and sufficiency of which is acknowledged, the undersigned Applicant confirms receipt of the Guidelines and the Guidance and agrees and will undertake to comply with the Guidelines and the Guidance and to cause its representatives attending OIRCA meetings and social events to comply with the Guidelines should their application be accepted.

Applicant: _____

Name: _____

Title: _____

Signature: _____

Date: _____